

# FORGE EVOLUTION

Empowering Youth.  
Forging Community.

Dear Prospective Adult Volunteer:

Thank you for your interest in serving as a volunteer with Forge Evolution & the Teen Court Program. Please complete the *Adult Volunteer Application*, *Permission for Press Release*, *Oath of Confidentiality*, and *Background Check* and return all forms to the Forge Evolution office.

*The Teen Court Program meets on scheduled Tuesday afternoons and evenings. Peer Panels begin at 3:45PM and typically run until 6:30PM (you can arrive any time between 3:15-3:45PM). Life Skills classes are held on Monday evenings from 5:00PM to 7:00PM. The level of involvement is up to you as a volunteer and depends on other activities in which you participate. All volunteers are also provided with training materials.*

Parking is currently available for volunteers in the BACK HALF of the First Presbyterian Church parking lot on the corner of Bijou & Weber across the street on the east side of the Municipal Courthouse.

**A background check conducted by an outside agency IS REQUIRED for all adults volunteering with Forge Evolution & the Teen Court Program. Please fill out the Criminal Records and Background Release form at the end of this application and submit it to Forge Evolution. A fee of \$25.00 must be paid to Forge Evolution when you submit your Adult Volunteer Application and the background check.**

We look forward to your participation and involvement with Forge Evolution. Thank you again for your interest in volunteering with us!

Sincerely,



Kaylin Cole  
Volunteer Manager

Forge Evolution is a nonprofit 501(c)(3) organization that empowers youth and fosters resilient communities by inspiring accountability, empathy, and personal growth. The Teen Court Program is one of the pillar programs of Forge Evolution and provides a Restorative Practice alternative to regular court sentencing for first-time misdemeanor juvenile offenders. Although the Teen Court Program works in tandem with the Municipal Court system through Forge Evolution, the organization remains a *locally-based nonprofit* that relies on community support to sustain its programs.

P.O. Box 2169 Colorado Springs, CO 80901-2169

Phone: (719) 475-7815

Fax: (719) 385-6202

Web: [www.forgeevolution.org](http://www.forgeevolution.org)

Email: [info@forgeevolution.org](mailto:info@forgeevolution.org)

# Forge Evolution/Teen Court Adult Volunteer Application

Please Print

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Gender: \_\_\_\_\_

Race/Ethnicity: (circle all that apply) African American Asian Caucasian Hispanic Native American

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Local Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Best way to be contacted: (electronic is the easiest) (circle all that apply) Text Email Phone Mail

How did you hear about Forge Evolution & the Teen Court Program?

\_\_\_\_\_  
\_\_\_\_\_

Do you speak more than one language? YES NO If yes, what? \_\_\_\_\_

Would you be willing to act as a volunteer interpreter if needed? YES NO

Have you ever been charged with OR convicted of a crime? YES NO

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

## AUTHORIZATION

I want to apply to be an adult volunteer for Forge Evolution & the Teen Court Program. I understand that to assume this volunteer position, I must agree to undergo a criminal background check. I also understand my acceptance as a volunteer will be contingent upon the outcome of this criminal background check. I give my permission for Forge Evolution to request this background check, & I furthermore agree to release & hold harmless Forge Evolution, its officers, directors, & employees from any liability of any kind in connection with my being required to undergo a criminal background check, as well as from the outcome of such a background check.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Return To:**

*Forge Evolution*

*P.O. BOX 2169*

*Colorado Springs, CO 80901-2169*

**Questions? Call 719-475-7815**  
**Email: [Kaylin@forgeevolution.org](mailto:Kaylin@forgeevolution.org)**

# *Release*

## Authorization to Reproduce Physical Likeness

For good and valuable consideration, the receipt of which from \_\_\_\_\_(NAME) is acknowledged, I hereby expressly grant to FORGE EVOLUTION and to its employees, agents, and assigns, the right to photograph me and use my picture, silhouette and other reproductions of my physical likeness (as the same may appear in any still camera photograph and/or motion picture film), in and in connection with the exhibition, theatrically, on television or otherwise, of any motion pictures in which the same may be used or incorporated, also in advertising, exploiting and/or publicizing of any such motion picture, but not limited to television or theatrical motion pictures. I further give FORGE EVOLUTION the right to reproduce in any manner whatsoever any recordation made of my voice and all instrumental, musical, or other sound effects produced by me.

I HEREBY VERIFY AND REPRESENT THAT I HAVE READ THE FOREGOING AND FULLY UNDERSTAND THE MEANING AND EFFECT THEREOF AND, INTENDING TO BE LEGALLY BOUND, I HAVE HEREUNTO AGREED TO THIS RELEASE

NAME: (printed) \_\_\_\_\_

(signed) \_\_\_\_\_

DATE: \_\_\_\_\_



### OATH OF CONFIDENTIALITY

I hereby affirm that:

- I understand the confidential nature of information, including but not limited to files and records, that I receive from Forge Evolution.
- I will not make copies of files and records or allow others to have access to the files and records without consent of an employee or director of Forge Evolution.
- I will not distribute or use any confidential information which comes to my knowledge in the course of my involvement in Forge Evolution.
- I will return to Forge Evolution all files and records after completion of the program in which I am involved.

*Approved by the Forge Evolution Board of Directors on  
June 21, 2021.*

*By signing, I agree that I have read the Oath of Confidentiality and will uphold the requirements provided herein.*

-----  
Participant signature

-----  
Participant name (please print)

-----  
Date



# Forge Evolution

## CRIMINAL RECORDS and BACKGROUND RELEASE AUTHORIZATION and DISCLOSURE

PLEASE TYPE OR PRINT CLEARLY

I, \_\_\_\_\_  
FIRST NAME
MIDDLE NAME
LAST NAME (Please Include Jr., Sr., II, III, etc.)

understand that in conjunction with my application for volunteering with Forge Evolution, work to be performed under contract, promotion, volunteer position, reassignment; this company will use the services of an outside agency to research and verify the information I have provided on my application for volunteering including my personal background, character, professional standing, work history and qualifications. A written report of all findings will be provided to Forge Evolution. The administrators use Conspire! and VeriCorp, as an agent to perform its Employment/Volunteer-related background investigations.

Conspire! and VeriCorp will utilize various sources of information it deems appropriate including but not limited to: criminal records, current and former employers, department of motor vehicle records, military records, credit reporting agencies, education records, licensing authorities, state and federal sanctioning authorities, professional and personal references and workers' compensation records including any and all injuries in compliance with the Americans with Disabilities Act. I agree, authorize, and consent to the release and disclosure of any and all information including but not limited to the above to Forge Evolution.

Law enforcement agencies and other entities for positive identification purposes, require the following information when checking public records. It is confidential and will not be used for any other purposes. **PLEASE PRINT CLEARLY.**

**COST OF APPLICATION FEE: \$25.00 (cash/check/credit/debit card)**

**FORGE EVOLUTION WILL PROCESS YOUR BACKGROUND CHECK THROUGH AN OUTSIDE AGENCY. THE \$25.00 FEE SHOULD BE GIVEN TO FORGE EVOLUTION STAFF ALONG WITH THE ADULT VOLUNTEER APPLICATION. THIS REPORT WILL REVIEW COLORADO CRIMINAL HISTORY AND THE FEDERAL SEX OFFENDER REGISTRY.**

**Please PRINT clearly:**

| FIRST NAME             | MIDDLE NAME                    | LAST NAME |      |
|------------------------|--------------------------------|-----------|------|
|                        |                                |           |      |
| EMAIL ADDRESS          | DRIVER'S LICENSE NUMBER        | STATE     |      |
|                        |                                |           |      |
| SOCIAL SECURITY NUMBER | DATE OF BIRTH (Month/Day/Year) | GENDER    | RACE |
|                        |                                |           |      |

**Alias/Maiden/Previous Name(s) Use the back of this form if more space is needed:**

| FIRST NAME | MIDDLE NAME | LAST NAME | YEARS USED |
|------------|-------------|-----------|------------|
|            |             |           |            |
|            |             |           |            |
|            |             |           |            |

**List all addresses, including current address, for the past 4 years. Use the back of this form if more space is needed:**

| ADDRESS, CITY and STATE | ZIP CODE | COUNTY | DATE FROM | DATE TO |
|-------------------------|----------|--------|-----------|---------|
|                         |          |        |           |         |
|                         |          |        |           |         |
|                         |          |        |           |         |

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_