

#### Colorado Springs Teen Court

## PRE-ADJUDICATION PROGRAM PARTICIPANT / PARENT OR GUARDIAN

KEEP THIS TOP SHEET
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Forge Evolution is a nonprofit 501(c)(3) organization that empowers youth and fosters resilient communities by inspiring accountability, empathy, and personal growth. The Teen Court Program is one of the pillar programs of Forge Evolution and provides a Restorative Practice alternative to regular court sentencing for first-time misdemeanor juvenile offenders. Although the Teen Court Program works in tandem with the Municipal Court system through Forge Evolution, the organization remains a *locally-based nonprofit* that relies on community support to sustain its programs. The purpose of the Teen Court Program is to keep juveniles from committing a second offense, repair the harm caused by the offense, have the juvenile take responsibility for his/her actions, and help the juvenile become a positive part of the community.

The Teen Court Pre-Adjudication Program provides youths charged with a delinquent act, or at imminent risk of being arrested/charged, the opportunity to avoid formal criminal processing within the judicial system. The Teen Court Program has three sentencing procedures: TRIAL, PEER PANEL, or MEDIATION. In order to qualify for the Teen Court Program, the participant must agree to abide by the sentence given by the Teen Court Program. The school administration/referring party will work alongside the Teen Court Program.

\*You will receive notification of the participant's sentencing hearing date by email and/or phone call\*

#### IMPORTANT INFORMATION

- \*\* PACKET SHOULD BE EMAILED WEEK PRIOR TO SCHEDULED DATE and/or Brought in day of sentence hearing\*\*
  - Participants and parents/guardians will be notified of the sentencing hearing date by email.
  - Sentencing hearings are held on Tuesdays (mediations excluded). PEER PANELS begin at 4:30 PM; TRIALS begin at 5:00PM.
  - ♦ A parent or guardian is **required** to be with the participant at the Teen Court sentencing hearing.
  - ♦ Sentencing is determined by trained student volunteers (PEER PANELS) or a peer jury (TRIALS).
  - Sentences include COMMUNITY SERVICE (volunteering for a NON-PROFIT organization) and JURY DUTY at a Teen Court Trial.
  - Other sentencing options are possible. Examples include but are not limited to: apology letters, essays, restitution, or educational/skill building classes.
  - ♦ A court fee of \$70 IS TO BE PAID BY THE PARTICIPANT at the sentencing hearing.
  - ♦ The participant has **THREE MONTHS** from the sentencing hearing date to complete his/her sentence requirements for the Teen Court Program.
  - ◆ The Teen Court Program may request school records, grades, attendance, and discipline information from the participant's school. All information from the Teen Court Program is treated as **CONFIDENTIAL**.
  - ALL correspondence will be through emails. Please provide a current email address for all updates. It
    is the responsibility of the Participant and Guardian to update Forge Evolution of any changes.

PLEASE KEEP THIS TOP SHEET

Please return the following pages to Forge Evolution:

- Information for Teen Court Program Eligibility (to be initialed and signed by participant & parent/guardian)
  - Obligation to the Teen Court Program (to be initialed by participant & parent/ guardian)
  - Release of Information Agreement (to be filled out by participant & parent /guardian)
  - Exhibit E (filled out by parent/ guardian) <u>ALL information on this sheet is required by the City of Colorado Springs in order to participate in the Teen Court Program.</u>
  - Military/Federal Employee Form (to be signed by participant & parent regardless of military status)
  - Release of Liability (to be signed by participant & parent or guardian)
  - Participant Survey (to be filled out by participant)
  - Parent/Guardian Survey (to be filled out by parent/ guardian)
  - Authorization for Release of Information (to be signed by participant & parent /guardian)
  - Initial Self Information Survey (ISIS) (to be filled out by participant)

\*\*\* If you are unable to access email or the internet , please call so alternative accommodations can be made.\*\*\*



#### INFORMATION FOR TEEN COURT PROGRAM ELIGIBILITY FOR DIRECT SCHOOL REFERRAL

Participant Name:		Date:		
Ú	PRINT)			
Does the participant have any oth	er criminal charge	es, pending or convictions?		
IF YES, PLEASE ASK TO SPEAK WITH THE FOR	GE EVOLUTION STAFF.			_yesno
Does this charge involve any gang The Teen Court Program Does Not Tai	•	-		
THE TEEN COURT I ROGRAM DOES NOT TAI	CANT CASES WITH	ARTICIPATES INVOLVED IN GARGE	-	yesno
Does the participant & the particip Court Program, the participant mu to do so could result in the issuand	ist agree to abide			am & that failure
			_	yesno
Does the parent or legal guardian hearing?	understand a pai	ent or legal guardian is required	to be present at t	he sentencing
			_	yesno
Are there any issues the Teen Cou (i.e. health or medical issues, mov EVOLUTION STAFF.				
	<u>PAI</u>	RENT PLEASE INITIAL:		
I agree to complete Teen Court Pro	ngram nanerwori	k in full.		
Taglee to complete reen country	ogram papermen			Initials
I agree to have my child pay the \$	70 fee as ordered	ı.		
				Initials
I understand that compliance will imposed by a Peer Panel, Trial or				
				 Initials
I understand that sentencing will community service hours (to be d including classes, workshops, essa	ecided), and othe	er possible sentencing options		
of the program.				Initials
Participant Signature	Date	Parent Signature	Date	

#### Obligation to Forge Evolution's Teen Court Program

Forge Evolution is a nonprofit 501(c)(3) organization that empowers youth and fosters resilient communities by inspiring accountability, empathy, and personal growth. The Teen Court Program is one of the pillar programs of Forge Evolution which provides a Restorative Practice alternative to regular court sentencing for first-time misdemeanor juvenile offenders. Although the Teen Court Program works in tandem with the Municipal Court system, through Forge Evolution, the organization remains a locally-based nonprofit that relies on community support to sustain its programs. The Teen Court Pre-Adjudication Program provides youth charged with a delinquent act, or at imminent risk of being arrested/charged, the opportunity to avoid formal criminal processing within the judicial system. We provide classes and panels in which teens can share their experiences and learn from others in similar situations. It is important to remember that the Teen Court Program is a privilege not a right. We provide these classes and panels as a service to the participant. These courses fill quickly and it is essential that participants appear for their scheduled class dates. The Teen Court Program cannot guarantee that there will be another opening before your three-month due date.

Participants are responsible and held accountable for fulfilling their Teen Court sentence d 0 r Y

includes, but is not limited to, appearing at all s	cheduled court dates, peer panels, mediations, and
	It is the responsibility of the Teen Court Program to
	classes and all Teen Court proceedings. Classes or g, but not limited to, online courses and community
service, are the responsibility of the participant to s	
so, vice, and the respondistincy of the participant to o	
	Participant Initial
	Parent Initial
Participants are required to appear at any T	een Court event or proceedings for which they have
been sentenced and scheduled. Any classes or oth	ner Teen Court proceedings for which the participant
	will be responsible for a TWENTY DOLLAR (\$20)
rescheduling fee.	
	Participant Initial
	Parent Initial
dependent upon the participant's compliance with <u>all</u> to complete his/her sentence by the due date gives cholarships will be revoked and the participant will be the participant fails to complete his/her Teen Court services.	umber of scholarships with the understanding that it is of his/her sentence requirements. If the participant fails en (three months from their sentencing hearing), all are responsible for the full price of any and all classes — if entence, the matter will be returned to the participant's of a ticket and further court proceedings outside of the
	Participant Initial
	Parent Initial
We, the undersigned, agree to the terms and conditions fees and fines based on these terms and conditions.	ons listed and agree to pay our portion of any and all
Participant Signature	Parent Signature
Print Name	Print Name
Date	Date



## Teen Court

Yout	н#	
Peer Panel/Trial/Mediation Dat	E	
DUE DA	re	
	LEVEL	☐ PACKET GIVEN
t		INITIAL

The Colorado Springs Teen Court by Forge Evolution needs the following release signed in order to accept your case.

	RELEASE OF INFORMATION AGREEMENT
I	, do hereby consent to the release of any
please PRINT <b>PARTICIPANT</b> name records and reports to the Forge Evol	ution Colorado Springs Teen Court personnel and student attorneys,
pertaining to my case from the schoo	l district or any records from any criminal justice agencies (regarding both
	aso County District Attorney's office, the Municipal Court, the Colorado
Springs Police Department, and the E	Paso County Sheriff's Office.
Participant's signature	PARENT/GUARDIAN'S SIGNATURE
Participant Name	
DOB Age (at time of	of offense) M or F Grade in school
School	Did this happen during school hours? YES OR NO
Offense	Medicaid ID#
If shoplifting, which store? charge? YES or NO If so, how	Has the store requested money from you due to this much?
Have you ever received a <b>non-traffic</b>	ticket before? YES or NO If yes, for what?
Have you ever been a victim of a crim	ne? YES or NO If yes, for what?
Address (Be sure to include apt/lot #	ŧ)
City	State Zip Code
Parent Cell Phone #	Parent Home Phone #
Participant Cell Phone #	Additional Phone #
Participant e-mail	
Who do you live with?	Parent e-mail
Parent / Guardian	Work Phone #
Occupation	Employer
Parent / Guardian	Work Phone #
Occupation	Employer

#### PARTICIPANT'S OATH OF CONFIDENTIALITY

I solemnly swear and affirm that I will give my full attention to all Teen Court proceedings which take place in my presence, and that I will not divulge any information which comes to my knowledge in the course of a Teen Court case/session.

# Participant Eligibility Form FORGE EVOLUTION'S TEEN COURT PROGRAM

THIS FORM IS REQUIRED BY THE CITY OF COLORADO SPRINGS IN ORDER TO PROVIDE ASSISTANCE IN FUNDING THE TEEN COURT PROGRAM. ALL INFORMATION IS KEPT CONFIDENTIAL AND USED SOLELY FOR STATISTICAL DATA.

Participant's Name:	
Parent/Guardian's Name:	
Address:	
City and State:	ZIP:
PARTICIPANT INFORMATION (all questions pe	ertain to the PARTICIPANT)
Disabled:     If yes:	
Sex:	
Gender Identity	- Van - Na
Does the particiant have any children?  Ethnicity (determination of whether defendant is/i	
Hispanic/Latino	Non-Hispanic/Latino
Thispanic/Latino	Non-riispanic/Latino
Racial Breakdown:	Multi-racial options:
American/Black □	Black or African American/White
aucasian/White □	American Indian or Alaska Native/White
or Alaska Native □	American Indian/Black or African American
/Pacific Islander □	Asian/White a
Asian □	More than one race □
Other □	
PARENT/GUARDIAN HOUSEHOLD INFORMATION (	all questions pertain to the PARENT/GUARDIAN)
Female Head o - Yes	□ <b>No</b>
Work for the m - Yes	□ No
Total # of persons in household:	
What is your current living situation? (MUST E ☐ Temporary Housing ☐ "Couch Surfing"	□ Shelter □ Homeless □ Stable Housing
Does your child have Medicaid? If not, do you need help obtaining?	□ Yes ID#: □ No
Do you receive assistance from (MARK ALL TI	HAT APPLY):
□ Free/Reduced Lunch □ Unemployment	□Food Stamps □SSI □ Other
Do you need additional assistance with resour	rces, or services? Yes No
Annual Household Gross Income: \$	(YEARLY INCOME - MUST BE PROVIDED)
I AFFIRM THAT THE ABOVE INFORMATION GIVEN	IS ACCURATE TO THE BEST OF MY KNOWLEDGE:

Date

Parent/Guardian Signature



Signature of Parent / Guardian

### Colorado Springs Teen Court

Please provide participant's name and signature of parent/quardian regardless of military status

#### Participant / Parent Survey for Public Law 81-874

PARTICIPANT NA	ME:				
Not Applicable	(if so, then please chec	k box and sign bel	ow)		
Applicable (if s	o, then please fill out be	low information)			
ACTIVE MILITARY:  Complete this section only if ANY parent (married, divorced, natural parent, step-parent, or guardian) is ACTIVE in U.S. Military					
Parent's Name:					
Branch of Servic	Branch of Service: Rank:				
CIVILIAN EMPLOYED ON FEDERAL PROPERTY: <u>Complete this section only if civilian parent with whom participant lives is employed on federal property</u>					
Parent's Name:					
Name of Propert	y: (Circle One)				
Fort Carson	Air Force Academy	Peterson AFB	NORAD		
Schriever AFB	VA Medical Center	Pueblo Army Depo	ot		
Federal Bldg.	Other Federal Property				
Give name and address of employer:					
Name of Company	y Address	Phor	ne		
I acknowledge and	d certify that the above inf	formation is correc	t.		

Date



### Colorado Springs Teen Court

#### AGREEMENT AND RELEASE OF LIABILITY

In accordance with Section 4-3-111 of the Code of the City of Colorado Springs, as amended, I understand that, as a condition of a Teen Court Program, Teen Court program deferred sentence or probation, I may be required to perform public service and/or attend classes or workshops at another agency.

- I. I understand that I am responsible for all medical bills if injured while performing public service work or attending classes or workshops.
- II. I further understand that I am personally liable for any willful act that may cause injury to City employee or a member of the public.
- III. I also understand that personal liability may extend for any willful act that may cause property damage to the City or damage to public or private property.
- IV. In an emergency I understand I will be taken to the nearest adequate medical facility.
- V. I understand that in the event I am incapacitated, my next of kin/guardian will be notified.
- VI. I understand that if I am not medically insured, I will be taken to Memorial Hospital.

I swear or affirm that I have read the foregoing Agreement and Release of Liability and enter into such Agreement knowingly, intelligently and voluntarily and hereby release the City and/or private agency from any liability as a result of injury, accident, incapacity, or property damage incurred or caused by my performing such public service work. Further, any questions I have had concerning this Agreement and Release of Liability have been answered to my satisfaction.

SIGNED:		
Date:		
	PARTICIPANT	
SIGNED:		
Date:		
	PARENT/GUARDIAN	



## **PARTICIPANT SURVEY**

#### PRINT CLEARLY AND LEGIBLY

This document will be used in your Teen Court sentencing hearing.					
Please feel free to write more about any question on the back of the sheet.					
What is the charge that brought you to the Teen Court Program?					
2. Do you believe you did anything wrong? YES or NO					
3. Was anyone physically hurt by this crime? YES or NO If yes, who?					
4. Were anyone's feelings hurt by this crime? YES or NO If yes, who?					
5. Did this crime cost anybody money? YES or NO If yes, who?					
6. Do you think there is anything you should do to repair the harm? YES or NO					
If yes, what?					
If no, why not?					
7. Do you feel you owe an apology to anyone as a result of this crime? YES or NO If yes, who?					
Why?					
If no, why not?					
If no, why not?					
8. Do you believe your actions and behavior have any impact on the community?					
8. Do you believe your actions and behavior have any impact on the community?					
<ul><li>8. Do you believe your actions and behavior have any impact on the community?</li><li>9. What do you think you might learn from this incident?</li><li>10. Are there any circumstances we should consider that are involved with this crime, such as family,</li></ul>					



#### **PARENT/GUARDIAN SURVEY**

Please provide thorough and complete responses. This document will be used in your child's Teen Court sentencing hearing.

Participant's Name:
Your relationship: (parent/guardian)
Does the participant live with you? YES NO (CIRCLE ONE)
Do you think the participant did anything wrong? YES NO (CIRCLE ONE)
1. How has this event affected you and your family?
2. Does the participant realize this? Explain.
3. Has the participant expressed any regret about the incident?
4. Are there any consequences within the family as a direct result of this crime? (examples include punishment, grounding, chores)
5. What would you like to see happen as a result of this program?
6. Are there any extenuating circumstances that the Teen Court Program should be aware of if the participant is sentenced to community service, jury duty or classes?
7. Does your child have any learning disabilities or physical limitations of which the Teen Court Program should be aware?
8. Does your child struggle with depression, suicidal thoughts, or attempts?
9. Do you feel your child would benefit from individual or family therapy services? YES or NO
10. Would you be willing to participate in therapy services with your child if necessary? YES or NO

11. Do you feel you would benefit from a Parenting Class to help manage the challenges you have faced during these

events? YES or NO.

#### **AUTHORIZATION FOR RELEASE OF INFORMATION**

I do hereby give my consent to Forge Evolution including any Mental Health Services provided through Forge Evolution to obtain and exchange oral or written information about me with the Court, Probation, MTR Program, Agency Providers, Agents of the Court, the Teen Court Program, Healthcare Professionals, Education Programs/Facilities, Parent/Legal Guardian, Attorneys, Mission Possible, and/or any other Professional Representative in connection with my case.

This information is released in compliance with Colorado Statutes and Federal Regulations. Information to be released:

(X) Monthly Reports from Treatment Providers	(X) BHS/ Mental Health
	Assessments/Evaluations-Treatment Plan/Goals
(X) Attendance Data	(X) UA/BA Drug Test Results
(X) Clinical Progress Data – Group Information	(X) Mental Health & Diagnostic Reports/Summary
(X) Probation Order	(X) Protected Health Information
(X) Education/Treatment Termination Data	(X) Education Information (IEPs/504 plans, etc.)
(X) Referral Information	(X) Pre-Sentence Investigation Report
(X) Teen Court Order	(X) Description of Offense
(X) Risk Assessments	(X) SNCD, Wrap plan, Crisis Plan
(X) Other (specify):	(X) Other (specify):

I understand that there is potential for information disclosed as a result of this authorization to be re-disclosed by the recipient and therefore no longer protected by the HIPPA Privacy Regulation. HIPPA Privacy Regulations do not permit Municipal Court/Mission Possible to condition treatment, payment, enrollment, or eligibility for benefits upon receipt of this authorization. I understand that my alcohol and/or drug treatment records are protected under the federal regulation governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part II, and cannot be disclosed without my written consent unless otherwise provided for in the regulations. I understand that I may revoke this authorization at any time by giving written notice, except to the extent that action that has already been taken to comply with it. Without such revocation, this authorization will expire when involvement with Hi Fi, WRAP, Mission Possible or upon the closure of the court case by the Court, or will expire 12 months from the date of my signature. I understand that I have the right to refuse to sign this form subject to the conditions noted below.

I received a copy of these conditions and requirements and have read them carefully with a full understanding. I understand that if I violate these conditions, a bench warrant may be issued for my arrest and/or I will be brought before the court for possible revocation and imposition of any suspended sentence and/or additional sentence.

Participant's Printed Name		Parent's/Guardian's Printed Name		Date
Participant's Signature	Date	Parent's/Guardian's Signature	Date	-1

Teen Court Number:

# (Initial) Self Information Survey Self-Report for Ages 10-19

Name:				Date: Sex: \_Male \_Female Age:
			79 1000	might have in <i>yourself, your family, friends, neighborhood, school, and</i> neck if the item is true. You must answer all questions as best you can.
- Continuity.	191 6000		Table was you do	and of the water of the four this was the free the free four the f
Strongly Disagree	<u>Disagree</u>	Agree	<u>Strongly</u> <u>Agree</u>	I
				1. Have people to look up to.
				2. Cooperate with people around me.
				3. Think getting an education is important to me.
				4. Know how to behave in different social situations.
				5. Feel that my parent(s)/ guardian(s) watch me closely.
				6. Feel that my parent(s)/guardian(s) know a lot about me.
				7. Try to finish what I start.
				8. Can solve problems without using illegal drugs and/or alcohol.
				9. Feel supported by my friends.
				10. Know where in my community to get help.
				11. Belong at my school.
				12. Think my family will support me during difficult times.
				13. Feel treated fairly in my community.
				14. Am aware of my strengths.
				15. Think it is important to be involved in my community.
				16. There is a trusted adult who is around when I am in need.
П	П	П	П	17. Believe mu familu reallu tries to helv me.

		18. Can count on my friends when things go wrong.
		19. Can talk about my problems with my family.
		20. Have at least one friend with whom I can talk about anything.
		21. Believe there is a trusted adult in my life who cares about me.
		22. Tend to appreciate when expectations are clearly set for me.
		23. Follow expectations when they are set for me.
		24. Am involved in a sport, club, or other group in my community.
		25. Feel like an important member of my school community.
		26.Use alcohol or drugs even if they cause social challenges, leading to fights or not getting along with others.
		27. Enjoy spending time in my neighborhood.
		28.Believe people in my family depend on me.
		29.Believe when I am not in school my friends or teachers notice.
		30.Believe it is hard to pay attention in school.
		31. Help members of my family.
		32.In general, go to school.
9		33. Get in trouble at school.
		34.Am physically active.
		35. In general, watch TV on the weekdays.
		36. Do drugs or drink alcohol.
		37. Have been bullied in the last year.

Strongly Disagree	<u>Disagree</u>	Agree	<u>Strongly</u> <u>Agree</u>	I believe it is clear how/how much adults expect me to		
				38. Watch TV.		
				39. Be physically active.		
				40. Treat my friends.		
				41. Attend school		
				42. Behave at school.		
				43. Abstain from alcohol and drugs.		
PLEASE MAKE SURE THAT YOU PUT YOUR NAME ON THIS SURVEY BEFORE TURNING IT IN						